



M.E.S.

Garware College of Commerce,

Karve Road, Pune – 411 004.

[UNI-ID-No: PU/PN/C/018 (1967)]

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NAAC Re-accredited – 'A' Grade [CGPA 3.45]

Best College Award by Savitribai Phule Pune University

Dr. Kishor S Desarda
Principal

Date: 27th September 2024

Soft Skill Development Cell

Schedule

T.Y. B.Com/ TY BBA/IB/CA 2024-25 (Semester V)

Compulsory Add on Course on Soft Skills & Employability skills

Date	Session	Time
7 th October 2024, Monday	Importance of Soft Skills and Non Verbal Communication	10.00 am 1.00 pm
8 th October 2024, Tuesday	Resume Writing, Group Discussion and Personal Interview	10.00 am 1.00 pm
9 th October 2024, Wednesday	Time Management and Interpersonal Skills, Grammar and Vocabulary	10.00 am 1.00 pm
10 th October 2024, Thursday	Goal Setting and Team Building	10.00 am 1.00 pm
11 th October 2024, Friday	Confidence Building and Self Esteem	10.00 am 1.00 pm
14 th October 2024, Monday	Professional Grooming	10.00 am 1.00 pm

Venue: BBA Building Classrooms.

Sumeet V Gaikwad
Soft Skill Cell – Head

Dr. Vinayak Pawar
Offg. Principal

