

M.E.S.

# Garware College of Commerce Autonomous

*Empowering generations since 1967...*



[UNI-ID-No: PU/PN/C/018 (1967)]

Office : Karve Road, Deccan Gymkhana Pune – 411 004

Ph.No.(0) 41038300, E-mail : [office.gcc@mespune.in](mailto:office.gcc@mespune.in) Website : [gcc.mespune.in](http://gcc.mespune.in)

NAAC Re-accredited – 'A' Grade [CGPA 3.45 in third cycle] Best College Award by Savitribai Phule Pune University

Dr. K.S.Desarda

Principal

Dt. 05.05.2026

## NOTICE

**F.Y- BBA/BBA-IB/BBA-CA/BBA-D&I  
Sem- I To II (NEP)**

**Academic Year 2025-26 Regular & Backlog Students**

**EXAMINATION FORM March 2026**

Online Examination Forms of F.Y- BBA/BBA-IB/BBA-CA/BBA-D&I (NEP) for March 2026 examination are available on Mastersoft ERP Website- <https://cimsstudent.mastersofterp.in/StudentLogin/Index/> as per schedule given below.

Regular Fee Dates	Late Fee Dates	Super Late Fee Date
05.05.2026 To 12.05.2026	13.05.2026 To 14.05.2026	15.05.2026 To 15.05.2026

### Other Instruction:

1. Student should fill online examination form carefully before the scheduled dates by using the User Id and Password and **attach Xerox copy of all previous Mark sheets & Examination fee receipt to the Examination form.**
2. Students are hereby instructed to verify their subjects mentioned in the Examination Form carefully before clicking on submit button. Thereafter queries will not be entertained
3. Student must pay the examination fees online on <https://cimsstudent.mastersofterp.in/> and then take the printout of the exam form.
4. Kindly note that after making the payment examination form will be generated on the next day.
5. This will be last opportunity to fill the exam form to appear for semester exam. Thereafter queries regarding the same will not be entertained.
6. Students should submit Examination form between 11.00 am to 1.30 pm in Examination Department as per schedule.

Sr.No	Date	Course
1	18.05.2026	F.Y- BBA & BBA-D&I
2	19.05.2026	F.Y- BBA-IB & BBA-CA

(Dr. Sandeep Rathod)  
Deputy Controller of Examination

(Dr. Kishor S. Desarda)  
Principal



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## Steps for Filling Examination Form

### 1. Step One:

Go to the given link <https://cimsstudent.mastersofterp.in/> and login with your login credentials.

### 2. Step Two:

Go to the examination tab and click on Apply Examination (Path = Examination - Apply Examination)

### 3. Step Three:

Selection Session i.e. March 2026. Then the system will show students regular and verify Subject then click on Calculate Amount  
(Path = Examination - Apply Examination – Session – Calculate Amount)

### 4. Step Four:

Click on Submit and after that Pay Now. Then pay exam fees online  
(Path = Examination - Apply Examination – Session – Calculate Amount – Submit - Pay now)

### 5. Step Five:

To print the exam form & Exam Fee Receipt after successful payment,  
(Note - The print of the exam form will be generated one day of payment.)

(Dr. Sandeep Rathod)  
Deputy Controller of Examination

(Dr. Kishor S. Desarda)  
Principal

- Copy to:
1. Notice Board
  2. Website
  3. Staff Room
  4. Office

